

**Shelby County Public Library
Board Meeting Minutes
February 9, 2023**

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:39 pm by Gayle Wiley.

Present

- Brian Brammer, Treasurer
- Janet Compton, Assistant Treasurer
- Danielle DeWitt, Member
- Bambi Garrison, Vice President
- Justin Stenger, Member
- Debra Tracy, Secretary
- Gayle Wiley, Member

Others Present

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Hannah Gunnell, The Shelbyville News

Not Present

January Minutes Approval

Motion – Debra Tracy
2nd – Bambi Garrison
All Approved

Treasurer’s Report Approval

Motion – Bambi Garrison
2nd – Danielle DeWitt
All Approved

Check Register Approval

Motion – Debra Tracy
2nd – Janet Compton
All Approved

Public Comments

None

Librarian’s Report & Correspondence

- A. Annual report is finished and was submitted.
- B. We had a Focus Group to discuss the Strategic Plan last week.

- C. We did get a grant from the Wortman Foundation for \$7,500 to help jumpstart our Library of Things collection.
- D. Selina Rawlings left; Melissa McKinney was hired. Mack Kieffer left; we've tentatively hired pending background check. Terra Decker is a new library aide.
- E. Starting this month, we have hygiene products available for those who need them.
- F. Signed up to be a referral spot for Unite Us, through MHP.
- G. Donna Haddix put in her notice. Her last day will be April 12.
- H. Carla Black put in her notice. Her last day will be Feb 16.

Old Business

- A. Board Retreat
 - a. Board Retreat is set for March 7, 6 pm – 8 pm
 - b. Will be in CEW B, and food will be served.

Policy Reviews

- A. Displays and Handouts Policy
 - a. Approve pending addition of adoption date.
Motion: Debra Tracy
2nd: Justin Stenger
All Approve
- B. 3-D Printing Policy
 - a. Approve pending a change in the adoption date.
Motion: Bambi Garrison
2nd: Janet Compton
All Approve
- C. Tuition Reimbursement Policy
 - a. Approve with the correction of the amount being \$1500 at the end of each semester.
Motion: Danielle DeWitt
2nd: Brian Brammer
All Approve
- D. Library Patron Behavior Policy
 - a. Approve with corrections made.
Motion: Justin Stenger
2nd: Debra Tracy
All Approve

New Business

- A. Non-Resident Fee
 - a. Suggested to keep at \$45

Motion: Janet Compton
2nd: Bambi Garrison
All Approve

B. Leadership Development Day & Staff Development Day

- a. Close on March 17 & July 14
Motion: Bambi Garrison
2nd: Danielle DeWitt
All Approve

C. Memorials this month \$1300.

D. Fundraising letter has brought in some money already.

E. Annual Report

- a. Clarified some information for Board members

Meeting Adjourned

Meeting Adjourned: 7:29 pm

Next Meeting

March 9, 2023 @ 6:30 pm

Minutes Approved

Secretary

Date