

Shelby County Public Library
Board Meeting Minutes
August 3, 2023

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:30pm by Gayle Wiley.

Present

- Brian Brammer, Treasurer
- Janet Compton, Assistant Treasurer
- Danielle DeWitt, Member
- Bambi Garrison, Vice President
- Debra Tracy, Secretary
- Gayle Wiley, President

Others Present

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Hannah Gunnell, The Shelbyville News

Not Present

- Justin Stenger, Member (ill)

July Minutes Approval

Motion to approve minutes with corrections

Motion – Bambi Garrison

2nd – Danielle DeWitt

All Approve

Treasurer's Report Approval

Motion – Debra Tracy

2nd – Janet Compton

All Approved

Register of Claims Approval

Motion – Bambi Garrison

2nd – Debra Tracy

All Approved

Public Comments

None

Librarian's Report & Correspondence

- A. Dustin Jones returned to the library as the Adult Svcs Dept Head.
- B. Stephanie Baker started as an employee in the Business Office.
- C. Janet went to a "Concerned Parent" group meeting to talk about censorship and intellectual freedom.
- D. Community Day went well as did Foam Happy.
- E. Derby Days at the library was well attended.
- F. Brandy received an email from Jessica O'Connor thanking her for sending the information for who completed the summer reading program and let us know she appreciated the layout and setup of Beanstack.
- G. Becky returned to work from medical leave a few weeks ago.

Old Business

- A. Budget Revisions
 - a. Janet participated in the DLGF zoom meeting and she was able to add \$1500 to the budget.
 - b. Total budget is now: \$1,555,853
Motion: Janet Compton
2nd: Brian Brammer
All Approve

Policy Reviews

- A. Disaster Plan (first reading, if needed)
 - a. Added a new meeting spot.
 - b. We combined accident and incident reports.
 - c. Mentioned the NARCAN container, as it wasn't in there.
 - d. Revised the elevator phones information.
Motion: Debra Tracy
2nd: Danielle DeWitt
All Approve

- B. COVID Policy – put inactive
 - a. Want to make the policy inactive as Covid is not as rampant as it once was.
Motion: Brian Brammer
2nd: Danielle DeWitt
All Approve

New Business

- A. Landscaping
 - a. Mathies quote is \$4,073
 - b. Smaller plants to show shed, provided a maintenance plan
 - c. October would be when they can do it.
 - d. Liriope spreads a lot; may not want to use it
 - e. Should have color all year round

- f. LIRF and Bond monies can be used
 - g. Move to approve with any tweaks Gayle finds up to \$4100
Motion: Brian Brammer
2nd: Debra Tracy
All Approve
- B. Director's Insurance
- a. As of Sept 1, Janet will no longer be on the library's insurance.
Currently the library is paying \$879.31 a month. Janet would like the library to pay for the Medicare.
 - b. Tabled for next month at Executive Session.
- C. Still waiting on quotes from AVC for cameras for the library.

Meeting Adjourned

Meeting Adjourned: 7:05 pm

Next Meeting

September 7, 2023 @ 6:30 pm

Minutes Approved

Secretary

Date