

**Shelby County Public Library
Board Meeting Minutes
December 8, 2022**

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:33 pm by Gina Bishop.

Present

- Gina Bishop, President
- Brian Brammer, Treasurer
- Janet Compton, Asst. Treasurer
- Debra Tracy, Secretary
- Gayle Wiley, Member
- Justin Stenger, Member

Non-Voting Members Present

- Janet Wallace, Library Director
- Danielle DeWitt
- Anne Tungate, Addison Times
- Hannah Gunnell, The Shelbyville News

Not Present

- Bambi Garrison, Vice President

November Minutes Approval

Motion with correction of Brian Brammer title of Treasurer – Gayle Wiley
2nd – Janet Compton
All Approved

Treasurer's Report Approval

Motion – Justin Stenger
2nd – Debra Tracy
All Approved

Check Register Approval

Motion – Janet Compton
2nd – Gayle Wiley
All Approved

Librarian's Report

- A. The Morristown branch experienced Internet issues this month. Issues have been resolved; however, an updated router is needed to improve connectivity speed. The library received a grant to purchase a new router; it has not been received yet.
- B. The library received a NineStar grant of \$5,600 for the Story Walk project at Morristown Community Park, and the Beanstack annual subscription.
- C. The library received \$9,000 from Mr. & Mrs. Sobel.

Correspondence

- A. Received notification from Brown, DePrez & Johnson that the Library Foundation will receive \$8,638.53 from the BC Williams Estate.
- B. Notification received regarding recent property tax abatement.
- C. Received correspondence from Huddleston & Huddleston regarding a TIF area near Edinburgh.

Old Business

- A. Board Donation Ideas
Motion – Justin Stenger
2nd – Janet Compton
All Approved
- B. Strategic Plan
Board to send individual comments to Janet via e-mail within the next month.
Next Step: Focus Groups

Policy Reviews

- A. Computer Use Policy
Motion – Gayle Wiley
2nd – Brian Brammer
All Approved
- B. Public Comments & Concerns Policy (Utilize Sign-in Sheet) –The Sign-in sheet should have a refresher of the rules to follow for the public.
Motion – Gayle Wiley
2nd – Janet Compton
All Approved
- C. Internal Control Policy Annual Notice
Motion – Gayle Wiley
2nd – Debra Tracy

All Approved

New Business

A. Salary Ordinance

Discussed state parameters (Steps).

Motion – Brian Brammer

2nd – Justin Stenger

All Approved

B. 2023 Board Meeting Dates – Jan. 12, Feb. 9, Mar. 9, Apr. 6, May 4, June 8, Jul. 6, Aug. 3, Sept. 7, Oct. 5, Nov. 9, and Dec. 7.

Motion – Janet Compton

2nd – Brian Brammer

All Approved

C. Staff Bonuses

Motion – Janet Compton

2nd – Brian Brammer

All Approved

Meeting Adjourned

Meeting Adjourned: 7:47 pm

Next Meeting

January 12, 2023 @ 6:30 pm

Minutes Approved

Secretary

Date